



# **FORWARD PLAN**

*Important decisions to be taken by your Council in the next four months*

**15 JULY 2010 TO 14 NOVEMBER 2010**

## **The Forward Plan**

The Forward Plan is a statutory document that lists all 'Key' decisions to be taken by the authority in the coming four months, as far as they are known. The plan is prepared on behalf of the Leader on a monthly basis and covers the period from the 15th day of the first month to the 14th day of the fourth month. The plan is published at least 14 days prior to commencement of the period it covers, for example, a plan published on 1 March covers a period of four months commencing on 15 March.

The Forward Plan is updated and rolled forward on a monthly basis. As this happens, the programme will be adjusted; further Key decisions may be added, or anticipated ones may be rescheduled or removed.

Although only Key decisions are required to be included in the Forward Plan, other expected business is also included, where known, in the interests of openness surrounding the Cabinet's business and decision making.

A Key decision is defined by Central Government as a Cabinet decision, which is likely:

- to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates; or
- to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.

## **The Cabinet**

In Haringey, the Cabinet is made up of eight councillors including the Leader and is responsible for taking most of the Council's Key decisions. Like government ministers in the cabinet, each councillor is in charge of a specific portfolio.

- The Cabinet meets monthly, with their order of business defined by the four-month rolling plan.
- The Cabinet makes decisions on how the Council's services are delivered.
- The Cabinet meets in public except when considering exempt or confidential information.

For more information on any of the items listed in the Forward Plan or copies of relevant reports and background papers, please contact the Lead Officer identified in the Forward Plan. Members of the public can obtain copies of the reports five days before the meeting at which the Key decision is to be taken. Please note that decision dates are occasionally subject to change.

For general enquiries about the Forward Plan, please contact Local Democracy and Member Services on (020) 8489 1512.

Haringey Council Forward Plan - 15 July 2010 to 14 November 2010

Date of meeting	Item	Short Description	Key or Non-Key Decision	Decision-making body	Cabinet Member & Lead Officer	Consultation and reporting arrangements	Implications for Equalities and Diversity
19-Jul-2010	<b>Report and policy for sex establishment licensing</b>	To consider the adoption of the Policing and Crime Bill to reclassify sex entertainment venues.	KEY	Full Council	Cabinet Member for Neighbourhoods with the Director of Urban Environment.	The report to adopt is a Council function. The Policy itself will need to be consulted on widely as detailed in the report.	None identified.
19-Jul-2010	<b>Council Plan 2010/13</b>	The Council Plan is the overarching plan for the Council, setting out its priorities and what will be done to achieve these. The Council Plan is linked to the Sustainable Community Strategy which is the overarching strategy for the Haringey Strategic Partnership and the Council.	KEY	Full Council	Leader of the Council with the Assistant Chief Executive (Policy, Performance, Partnerships and Communications).	To be submitted for consideration by Cabinet in July 2010.	Equality and diversity issues have been addressed in the revised plan.
22-Jul-2010	<b>Adoption of the CompeteFor Portal</b>	To approve adoption of the CompeteFor portal for advertising tenders and inviting quotations. The portal will enable the council to deal with these processes and initial short listing electronically and will reduce the administrative burden of current paper based systems.	NON-KEY	Cabinet Procurement Committee	Cabinet Member for Finance and Sustainability with the Director of Corporate Resources.	A pilot has been run in consultation with Children and Young People's and IT services. The evaluation criteria were drawn up with input from equalities, health and safety and sustainability advisers within the council.	The portal enables all organisations access to council opportunities and supports SMEs and local businesses.
22-Jul-2010	<b>Framework-i contract extension</b>	To seek approval to extend the contract for the Framework-i case management system used by Adults and Children and Young People's Services.	KEY	Cabinet Procurement Committee	Cabinet Member for Finance and Sustainability with the Director of Corporate Resources	Consultation has been undertaken with relevant Service's IT Boards and Cabinet Members.	Equalities issues will be considered as appropriate.

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22-Jul-2010	<b>Office removals contract</b>	To seek approval for a contract framework for office removals.	KEY	Cabinet Procurement Committee	Cabinet Member for Finance and Sustainability with the Director of Corporate Resources	No external consultation required.	Equalities and diversity implications are contained within the report.
22-Jul-2010	<b>North Tottenham decent homes programme 2010/11 phase NT15</b>	Decent Homes improvement works to attain standards set by Department of Communities and Local Government to various properties in the North Tottenham area.	KEY	Cabinet Procurement Committee	Cabinet Member for Housing with the Director Urban Environment.	The programme has been developed by Homes for Haringey in consultation with residents and key stakeholders and the agreement of the Board.	Equalities and diversity issues were taken into consideration when developing the programme.
22-Jul-2010	<b>South Tottenham Decent Homes programme 2010/11 phase ST16</b>	Decent Homes improvement works to attain standards set by Department of Communities and Local Government to various properties including Good Neighbour addresses in South Tottenham N15.	KEY	Cabinet Procurement Committee	Cabinet Member for Housing Services with the Director of Urban Environment.	The programme has been developed by Homes for Haringey in consultation with residents and key stakeholders and agreement of the Board.	Equalities and diversity issues were taken into consideration when developing the programme.
22-Jul-2010	<b>Wood Green decent homes programme 2010/11 Phase WG 18</b>	Decent Homes improvement works to attain standards set by Department of Communities and Local Government to various properties on Noel Park estate, Wood Green area.	KEY	Cabinet Procurement Committee	Cabinet Member for Housing with the Director of Urban Environment.	The programme has been developed by Homes for Haringey in consultation with residents and key stakeholders and the agreement of the Board.	Equalities and diversity issues were taken into consideration when developing the programme.

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22-Jul-2010	<b>Award of framework contract for the supply of furniture items to Council managed temporary accommodation</b>	Tendering and award of contract for the supply and fitting of cookers, fridges, beds and floor covering to temporary accommodation properties.	KEY	Cabinet Procurement Committee	Cabinet Member for Housing with the Director of Urban Environment.	This procurement is a framework agreement for standard specification items to ensure value for money and consultation has not been appropriate at this stage. The range of items provided under the contract and its precise specification will be subject to service user consultation.	The Council's corporate procurement guidelines relating to equalities and diversity are being applied. The provision of items under the contract will be in accordance with service user's needs.
22-Jul-2010	<b>Extension of consultants contract in Planning, Regeneration and Economy</b>	To seek approval to grant a further extension to the consultant (Terry Knibbs Consultancy Ltd).	NON-KEY	Cabinet Procurement Committee	Cabinet Member for Planning and Regeneration with the Director of Urban Environment	Consultation has taken place with other appropriate divisions in the council.	To be detailed in the report.
22-Jul-2010	<b>Waiver and award of Supporting People contract - Home Improvement Agency (HIA)</b>	To seek approval for the waiver and award of a Supporting People contract in respect of HIA.	KEY	Cabinet Procurement Committee	Cabinet Member for Adults and Community Services with the Director of Adult, Culture and Community Services.	Consultation has been carried out with other local authorities, stakeholders and service users, which have all informed the findings. The process is being reported through the Supporting People Partnership Board.	The existing service is unique to the borough in so far as it involves the care and repair of homes for older people as well as their wellbeing, health and safety, through community safety, anti burglary, safer by design initiatives and a home shopping service amongst other activities. The service has attracted additional government funding in 2009/10 and 2010/11. HIAs are accountable nationally to Foundations and have their own independent Quality Mark and quality standards that they report to in the Supporting People Programme.

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22-Jul-2010	<b>Waiver and award of Supporting People contract - key support</b>	To seek approval to the waiver and award of a Supporting People contract in respect of key support.	KEY	Cabinet Procurement Committee	Cabinet Member for Adults and Community Services with the Director of Adult, Culture and Community Services.	Consultation has been carried out with other local authorities, stakeholders and service users, which have all informed the findings. The process is being reported through the Supporting People Partnership Board.	The existing service is delivered to approximately 400 vulnerable people in the borough with issues such as homelessness and drugs and alcohol. The renegotiated contract is better targeted, allowing for greater numbers to be supported through the life of the contract and provides better value for money.
22-Jul-2010	<b>Social care spot contracts 01.04.2009 - 31.03.2010</b>	The Council's Contract Standing Orders require that an annual report is provided to Members detailing the level and value of spot contracts for the preceding financial year. The report provides such information along with benchmarking information.	NON-KEY	Cabinet Procurement Committee	Cabinet Member for Adults and Community Services with the Director of Adult, Culture and Community Services.	Not applicable.	Not applicable.
22-Jul-2010	<b>Park Road Leisure Centre pool hall refurbishment</b>	This report will seek approval of award of contracts for both refurbishment of the swimming pool hall and award of replacement of the swimming pool filtration system.	KEY	Cabinet Procurement Committee	Cabinet Member for Adults and Community Services with the Director of Adult, Culture and Community Services.	Consultation was undertaken with the Corporate Sustainable Energy Team and customers and hirers of the Leisure Centre.	The refurbishment will consider both environmental and physical improvements to the facility for the benefit of all users and staff at the Leisure Centre.

Date of meeting	Item	Short Description	Key or Non-Key Decision	Decision-making body	Cabinet Member & Lead Officer	Consultation and reporting arrangements	Implications for Equalities and Diversity
22-Jul-2010	<b>Post 16 place funding</b>	From April 1st 2010, local authorities became responsible for commissioning the 16-19 learning programmes offered by providers, including schools, colleges and independent (work based) training providers in their area. Funding for this commissioned provision is now routed from the Young People's Learning Agency (YPLA) through local authorities to providers.	KEY	Cabinet Procurement Committee	Cabinet Member for Children's Services with the Director of Children and Young People's Service	Not applicable	Equalities and diversity issues will be covered in the report.
22-Jul-2010	<b>Rhodes Avenue expansion</b>	School expansion to accommodate an increase from two to three form entry. The scope will also cover condition and suitability issues.	KEY	Cabinet Procurement Committee	Cabinet Member for Children's Services with the Director of Children and Young People's service.	Proposals are consulted on with local planning groups which include local residents and parents, head teachers and school governors.	The expansion of Rhodes Avenue forms an integral part of the Children's Service Strategy of expanding to meet public pupil place needs where they are greatest.
14-Sep-2010	<b>Haringey Council Procurement Strategy 2010-13</b>	To approve the Procurement Strategy for 2010-13 and outlining what has been achieved against the 2006-09 Strategy and identifying key themes for procurement over the next three years.	KEY	Cabinet	Cabinet Member for Resources with the Director of Corporate Resources.	A briefing on the Strategy and its key themes has been presented to all Directorate Management teams and their feedback has been incorporated.	An Equalities Impact Assessment has been undertaken and the outcomes have been incorporated into the Strategy.

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14-Sep-2010	<b>Borough Investment Plan</b>	To seek agreement of the Borough Investment Plan (BIP). The principle of the Plan is to agree investment principles to meet agreed housing and regeneration needs in specific locations. It aims to co-ordinate partners' investment with that of the Homes and Communities Agency and Haringey Council.	KEY	Cabinet	Cabinet Member for Housing with the Director of Urban Environment	The BIP has been developed by the Strategic and Community Housing service in consultation with the HCA, Transforming Haringey, the Integrated Housing Board and local registered providers.	Equalities and diversity implications to be considered within the report
14-Sep-2010	<b>Haringey asset backed vehicle - strategic options appraisal</b>	To seek a decision on the Council's preferred option for delivery of our housing and regeneration objectives and whether to proceed with the procurement of a Haringey Asset Backed Vehicle.	KEY	Cabinet	Cabinet Member for Housing with the Director of Urban Environment.	Consultation will be undertaken with the Regeneration Programme Board and Cabinet Advisory Board.	Equalities and diversity issues will be considered in the report.
14-Sep-2010	<b>Crouch End conservation area character appraisal</b>	To seek approval for the adoption of the Crouch End Conservation Area Character Appraisal to aid the implementation of approved development plan policies, to inform development management decisions and to provide general guidance for residents and developers.	NON-KEY	Cabinet	Cabinet Member for Planning and Regeneration with the Director of Urban Environment.	The local community has been consulted widely on the contents of the draft Crouch End Conservation Area Character Appraisal and it has been amended to take on board the views expressed during the consultation period.	Equalities and diversity issues will be addressed in the report.

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14-Sep-2010	<b>Temporary accommodation</b>	The report will outline progress made in reducing the number of households living in Temporary and Emergency Accommodation. Following changes to the housing subsidy regime the report will identify measures to further reduce the costs of Temporary Accommodation and minimise the impact of the subsidy changes. The report will also identify future targets for Temporary Accommodation.	KEY	Cabinet	Cabinet Member for Housing with the Director of Urban Environment	The reporting of progress in terms of reducing Temporary Accommodation will be via monthly performance reports to Cabinet.	A high proportion of residents in Temporary Accommodation are from disadvantaged groups and will benefit from the council reducing the number of people living in Temporary Accommodation.
14-Sep-2010	<b>Annual report 2009-10 on handling of customer feedback (complaints, compliments and suggestions) and Members' enquiries</b>	To receive the annual report and to note performance and key achievements in the year.	NON-KEY	Cabinet	Leader of the Council and Cabinet Member for Finance and Sustainability with the Assistant Chief Executive (Policy, Performance, Partnerships and Communications)	All directorates will be consulted in the preparation of the report.	To be addressed within the report.
14-Sep-2010	<b>Adult Services statutory annual complaints report</b>	The complaints annual report is a statutory requirement and will outline numbers received and performance.	NON-KEY	Cabinet	Cabinet Member for Adults and Community Services with the Director of Adult, Culture and Community Services.	Not applicable	Not applicable.

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14-Sep-2010	<b>Fee increases: library fines and charges and adult learning provision delivered through Haringey Adult Learning Service (HALS)</b>	To seek approval for an increase in library fines and charges and across all fee recoverable courses delivered by HALS. It will include a review of course fee discounts and propose the development of a small programme of full fee recovery courses.	KEY	Cabinet	Cabinet Member for Adults and Community Services with the Director of Adult, Culture and Community Services.	Consultation has been undertaken with the Skills Funding Agency (SfA). Reporting will be through the SfA and Chief Executive's Budget Call Over.	Fines, charges and course fees have not increased for 3 years. Increased fees may impact on the capability of some learners to pay for courses, however increased fees will allow for the development of innovative courses to meet local need.
14-Sep-2010	<b>Safeguarding Plan</b>	To provide an update report on delivery of the milestones and performance indicators within the Safeguarding Plan for Haringey.	NON-KEY	Cabinet	Cabinet Member for Children's Services with the Director of Children and Young People's Service.	Consultation with partners involved in the delivery of the plan have been undertaken throughout February – May 2010.	Not applicable.
16-Sep-2010	<b>Award of framework agreement for cleaning service for Heartlands School and other schools in Haringey</b>	To seek approval for a framework agreement following a tendering process and the award of selected bidders.	KEY	Cabinet Procurement Committee	Cabinet Member for Children's Services with the Director of Children and Young People's Service.	Consultation has been carried out with Headteachers at relevant schools.	An Equalities Impact Assessment was undertaken before the tendering process started.
16-Sep-2010	<b>Community safety CCTV award of contract</b>	To seek approval for award of contract.	KEY	Cabinet Procurement Committee	Cabinet Member for Neighbourhoods with the Director of Urban Environment.	Not applicable.	Not applicable

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16-Sep-2010	<b>Waiver and award of Supporting People contract - HARTS</b>	To seek approval to the waiver and award of a Supporting People contract in respect of HARTS.	KEY	Cabinet Procurement Committee	Cabinet Member for Adults and Community Services with the Director of Adult, Culture and Community Services.	Consultation has been carried out with other local authorities, stakeholders and service users, which have all informed the findings. The process is being reported through the Supporting People Partnership Board.	The existing service delivers support for up to 650 vulnerable families in their own homes at any one time. Stakeholders and clients overwhelmingly support the notion to maintain a single service. The current system is working well with around 80% clients self referring and the service is very highly regarded. Substantial savings are being negotiated and by re-negotiating a contract there would be no costly Transfer of Undertakings (Protection of Employment) Regulations (TUPE) implications.
16-Sep-2010	<b>Playbuilder project - year 2</b>	To seek approval to award contracts for the development of 11 play spaces. Due to the timescale for completion, sites will be batched and therefore a number of awards in one report.	KEY	Cabinet Procurement Committee	Cabinet Member for Adults and Community Services with the Director of Adult, Culture and Community Services.	Consultation has been undertaken with Children's Trust Area Partnerships, Playbuilder Projects Board Partnership, schools and local residents.	The new and refurbished play spaces will consider both environmental and physical improvements to the areas for the benefits of local residents.
12-Oct-2010	<b>Winter Service Plan</b>	To seek approval for our 2010/11 Winter Service Plan which details the Council's policies and operational procedures for dealing with snow and ice on the highway.	KEY	Cabinet	Cabinet Member for Neighbourhoods with the Director of Urban Environment.	Adjoining boroughs will be consulted on priority routes and mutual aid arrangements for salt/grit.	There is probably a negative impact on the elderly and disabled residents as the Council prioritises the treatment of highways based on usage and strategic highway routes rather than local roads.

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21-Oct-2010	<b>Passenger transport services tender</b>	To seek approval to award a contract to the successful candidates indicated in the report onto a framework agreement to provide passenger transport services.	KEY	Cabinet Procurement Committee	Cabinet Member for Children's Services with the Director of Children and Young People's Service.	Services are consulted in the preparation of this report and it is circulated to interested parties.	Equalities and diversity considerations were part of the evaluation criteria in the tender process.
21-Oct-2010	<b>Lordship recreation ground restoration programme</b>	To seek approval to enter into a contract for works at Lordship Lane Recreation Ground which include the development of a new Environment Centre, restoration of the Shell Theatre, model traffic area and River Moselle.	KEY	Cabinet Procurement Committee	Cabinet Member for Adults and Community Services with the Director of Adult, Culture and Community Services.	A range of consultation has been undertaken in developing and approving the scheme as endorsed by Members in September 2009. Subsequent action was identified in the Audience Development Plan which was an integral part of the stage 2 submission to the Heritage Lottery Fund (HLF).	The project will consider equalities and diversity throughout its key supporting plan and Equalities Impact Assessment.